

## **Rockford**

**Rockford Area Affordable Housing Coalition** – [www.raahc.org](http://www.raahc.org) -

2 VISTA Volunteer Development Associates– Training in August

Rockford Area Affordable Housing Coalition works to help people achieve, maintain, and preserve homeownership in Northern Illinois.

### **Summary of Primary Job Functions:**

- Developing and implementing community outreach programs for Rockford/Freeport area, fundraising/development, and organizational development.

### **Duties and Responsibilities:**

- Develop and implement a community outreach program for Rockford/Freeport Area Community residents to get involved with the Rockford Area Affordable Housing Coalition and NHS-Freeport that can later be self-sustaining.
- Develop program that uses current volunteers in an efficient manner.
- Work with staff to research potential funders and focus on relationship building with those funders.
- Management with other staff members of the current volunteers.
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### **Qualifications:**

- Bachelor's Degree preferred.
- Strong problem solving and group work leadership skills.
- Ability to interact with people of all ages and cultural backgrounds.
- Ability to work independently and as part of a team.
- Sound computer skills.
- Effective oral and written communication skills.
- Ability to work flexible hours.